

Administrative reports (if not supplied free)

(3) To purchase articles of office Rs.50,000 equipment after observing Rules of Each case purchase.

(4) To purchase linen, bedding and Full powers clothing after observing Rules of Purchase.

(5) To purchase diet articles, Utensils Full powers & Crockery after observing Rules of Purchase.

(6) Photographic materials and models, Full powers Glass ware, Stationery articles after observing Rules of Purchase.

(7) To purchase medicine, chemicals Full powers drugs instruments, equipments, equipments after calling for tenders of quotations or from the rate contract of stores purchase department or of the Department of Health & FW services observing approval of purchase committee.

4. Repair & Maintenance

Order for replacement of parts, servicing repairs & Maintenance:

(1) X-Ray & laboratory equipments or Full powers equipment

(2) Monitorscope, defibrillators, Full powers pacemakers, ECG machine

(3) Sterilisers, Microscopes & other Full powers equipments

(4) Catheters, transducers, connectors, Full powers Oxygenators, Heart valves

(5) Furniture & Refrigerators Full powers

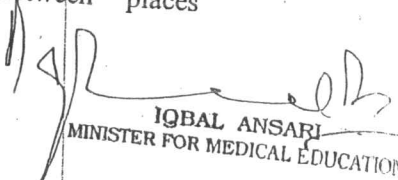
(6) Building-Annual maintenance and Full powers repairs

(7) To accord Administrative approval Full powers and expenditure for maintenance of

- building and petty works.
5. Re-appropriation of budget
Re-appropriation of budget from one details head to another in the Institute budget provided, it does not involve
(1) Diversion of provision from plan to non-plan
(2) Expenditure on "New Service"
 6. Payment of Arrears & Claims
1) To sanction payment of arrears claims on account of contingent charges (including supplies & services)
a) to sanction payment of arrears of salaries & staff
 7. Purchase of Official Advertisement
To incur expenditure or publication of official advertisements in newspapers & Gazette
 8. Security of Institute's Cash.
To fix up limits for security deposits to be paid by the persons holding cash, stores and other such items.
 9. Charges For Insurance of Goods
To sanction charges for insurance on special goods such as delicate instruments, glassware or other fragile articles when such insurance is a condition of transport or when it is felt necessary.
 10. Hiring Of Private Buildings
To hire private buildings, including land, for Institute's use in consultation with the Executive Engineer of the division of Revenue authorities as the case may be.
 11. Providing New Telephones or Shiftings
To provide or acquire telephones to the Institute staff to whom it is considered necessary in the interest of administration & shifting of telephones from one place to another in case of necessity.
 12. Expenditure or Scientific Conference
To meet contingent expenditure on scientific Conference in the institute or to meet the delegates fee from the Institute.
 13. Expenditure on the meeting of Governing Council & such
To incur expenditure for refreshment.
- Rs. Onelakh p.a. per detail head
Five years from date of claim
Full powers
Full powers
Full powers
Full powers
Full powers
Full powers
Upto Rs. 5000/- for each time
Upto Rs. 1000/- for each meeting

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- other committee meetings conveyed by the Director
14. Participation in the Exhibition
15. Hiring of Transport
16. Remuneration for Examiners Work.
17. Delayed Claims of Refund.
18. Retirement Benefits.
19. Incharge Arrangements
20. Sanction of leave
21. Journey performed by Staff
- To incur expenditure for participating in any exhibition within the State
- To engage transport facilities to conduct C.E.C. camps
- Accept remuneration as examiners for self or to sanction remuneration to the other examiners or to permit the other staff to accept examination remuneration in accordance with the scale fixed by the concerned university or by the Governing Council.
- To sanction refund or excess credits of hospital charges or investigation charges provided such claims are supported by documents of original credits with non-payment certificate & the claim is preferred within 3 years of original credit and when it is clearly established that the claim & claimant is bonafide & genuine.
- To sanction retirement benefits to the staff as per the service conditions of the Institute.
- To sanction incharge arrangement in posts which are vacant or during leave or absence periods and to authorize payment of charge allowance admissible as per the (Karnataka Civil Services Rules)
1. To sanction maternity leave to married women attached to the Institute to the extent prescribed in the Karnataka Civil Services Rules.
2. To sanction any kind of leave to the staff other than special disability leave up to 3 months.
- To permit the subordinate staff to perform journey between places
- Rs.5000/- each time
- Rs.2000/- each time
- Full powers
- Full powers
- Full powers
- Full powers
- Full powers
- Full powers


 IQBAL ANSARI
 MINISTER FOR MEDICAL EDUCATION